Dear Parent/Guardian: Your student earned a score below 84% on a test. Per CMS policy, s/he has the opportunity to review and retest. **Please see my wiki for important details on retesting procedures for English II at AK.**

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Test Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Test Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Test Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Assigned Review Date and Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review Teacher Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Retesting Policies for English II

1. Students must have a parent sign this form. It will serve as a ticket in to the review session and to the retest.
2. Students must sign up for and attend a scheduled after-school tutoring session. During that session, teachers will go over the test and discuss test corrections. Note: any student who does not show up will not be admitted into retesting. Also, any student who demonstrates behavioral problems during the tutoring session or the testing session will be asked to leave and will not be able to retest.
3. The tutoring teacher must sign the test acknowledgement form. This will serve as a ticket into retesting.
4. Students must sign up with a teacher for an assigned after school retesting option. Retesting will take place from 2:30 to 4:00 on the assigned testing date. One date will be given for retesting in order to minimize cheating.

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